

# THE TACOMA CHESS CLUB'S BYLAWS

## *PREAMBLE*

*This club shall be a non-profit organization established to foster and encourage the game of chess, and provide the means and capabilities to achieve this purpose. The bylaws written below shall govern the conduct, policy, and procedures of this club.*

### *Article I–Name*

The name of this club shall be the Tacoma Chess Club.

### *Article II–Purpose*

The purpose of the club shall be to

- Provide the facilities to play chess
- Organize chess tournaments, supporting competition among its own members and other organizations
- Promote the game of chess via education, instruction, and maintaining a library

### *Article III–Organization*

Duly elected officers shall govern the club. Officers are elected by a majority vote at the annual membership meeting, and serve for a term of one year. The annual membership meeting shall be held on the last Friday of January. The elective officers of the club are the following: President, Vice-President, Secretary, Treasurer, Tournament Director, Publicity Director, and Sergeant of Arms. The elective officers shall be known as the Board of Directors (Directors). Director vacancies shall be filled by a majority vote at a subsequent board meeting.

The club shall be an affiliate of The United States Chess Federation (USCF).

### *Article IV–Duties of Officers*

The duties of the **President** are as follows:

- 1) Shall call and preside at all meetings
- 2) Shall appoint all committee chairmen
- 3) Shall appoint an auditing committee each year's end
- 4) Shall appoint a Librarian
- 5) Shall appoint a nominating committee at the December Board Meeting who will give his report and a list of nominees at the January Board Meeting
- 6) Shall not be appointed by the Directors to any other post nor assigned duties in addition to those of president

The duties of **Vice-President** are as follows:

- 1) When the president is absent, he shall perform the duties of president
- 2) Shall perform other duties as assigned by president
- 3) Unless otherwise assigned, shall be a co-signor on the club's checking account

The duties of **Secretary** are as follows:

- 1) Record the minutes of all meetings
- 2) Receive and answer all club correspondence
- 3) Forward notice to members of all scheduled meetings
- 4) Maintain a roster of members
- 5) Send all tournament information to Northwest Chess (NWC) and the USCF

The duties of **Treasurer** are as follows:

- 1) Shall collect all dues and deposit them in an authorized bank account with dual signature control
- 2) Unless approved by the Directors and with the exception of the club's rent, he shall not disburse funds greater than \$50.00
- 3) Shall provide a quarterly report to the Directors, and upon request a copy of it to club members
- 4) Shall present the club's financial report and propose a budget for the next fiscal year at the annual membership meeting

The duties of the **Tournament Director (TD)** are as follows:

- 1) Shall direct all tournaments conducted by the club
- 2) Shall implement the types of tournaments approved by the Directors
- 3) Shall appoint assistants as deemed necessary by the Directors
- 4) Shall resolve tournament disputes with the corroboration of an assistant (when there is an assistant)

The duties of the **Publicity Director** are as follows:

- 1) Promote new membership via advertising and public relation campaigns
- 2) Obtain approval from the Directors for all expenditures

The duties of the **Sergeant at Arms** are as follows:

- 1) Check membership cards when deemed necessary
- 2) Issue and collect membership cards
- 3) Issue a copy of the bylaws to all new members
- 4) Ensure club behavior is in accordance with the bylaws

### ***Article V–Board of Directors***

The Board of Directors shall

- Consist of the elected officers as well as those appointed by the President or elected by a majority of the Directors to fill vacancies
- Meet quarterly; sooner if deemed necessary
- Concern itself with the good conduct or lack thereof of the general membership
- Rule against the use of profanity, alcohol and illegal drugs on or around the club's

premises<sup>1</sup>

- Concern themselves with those matters that deal with good order, neatness, and cleanliness on the club's premises
- Approve exclusively any agreements, contracts, obligations, exchange of goods, cash or policy, or any action, on behalf of the Tacoma Chess Club, that will significantly affect or alter the services, facilities, or equipment offered by the Tacoma Chess Club

### ***Article VI–Dues***

<b>Membership Dues</b>	<b>One Year</b>	<b>Half Year</b>	<b>Quarter Year</b>
Adults	\$60.00	\$40.00	\$30.00
Juniors (13-19)	\$30.00	\$20.00	\$10.00
Children (12 & under) <sup>i</sup>	\$15.00	\$10.00	\$5.00

<b>Guest Fees</b>	<b>First Visit</b>	<b>Second Visit</b>	<b>Third Visit</b>	<b>Subsequent Visits</b>
Adults	Free	\$5.00	\$5.00	\$5.00
Juniors/Children	Free	\$1.00	\$1.00	\$1.00

### ***Article VII–Amendments***

Amendments to the bylaws or alterations to the language thereof shall be made with the consent of a two-thirds majority of the membership present at a scheduled club meeting. Club members shall be notified 30 days in advance of any meeting to amend or alter the bylaws.

### ***Article VIII–Procedure***

Parliamentary procedure shall guide the conduct of all club meetings. The bylaws shall be reviewed annually, and any changes will be made, if deemed necessary, by the Directors and the membership, per Article VII.

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<sup>i</sup> Bylaws amended October 28, 2005, to classify ages 0-12 as *children* and ages 13-19 as *juniors*. Previously, juniors were ages 19 and under. This reclassification also includes a new set of membership dues for children, which are one half of those for juniors.

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<sup>1</sup> The use of tobacco products may be used only outside of the building